

TO: Town Plan Commission/Town Board
FROM: Lisa Potswald
RE: Monthly Report
DATE: May 1, 2015 through May 31, 2015
 Prepared on June 5, 2015

I. Permit Applications Approved and Issued:

NAME	DATE RECEIVED	PROJECT ADDRESS	PERMIT TYPE	C= County T= Town	STATUS
Erickson, Evan	5/1/15	296 Voyageur Lane	Principal	T	
Berger/Cellon	5/6/15	899 Nebraska Row	Accessory	C	
Bertel, Charles	5/8/15	975 South Shore	Accessory	C	
Ferguson	5/12/15	875 Nebraska Row	Addition	C	

II. Certified Survey Maps

None.

III. Permit Applications in Progress:

NAME	DATE RECEIVED	PROJECT ADDRESS	PERMIT TYPE	C= County T= Town	STATUS
Town of La Pointe - Library	4/23/15	1 Library Street	Alteration	C	Waiting for payment
Eoloff, Nick	3/13/15	3514 Big Bay Road	Gazebo	C	Haven't received full payment; must verify siting
Van Veldhuizen	11/12/13	1748 North Shore	Accessory structure	C	Research holding tank size, verify siting
Lemke	10/16/13	Miller Farm Road	Driveway, fire number	T	Wetland Protection Overlay District; reviewed siting with DNR on 5/29/14; wetland delineation required
Slater/McCue	1/20/11	1268 Big Bay Road		C	Waiting for shoreland restoration plan per DNR requirements. This permit has been on hold for two years but Larry will be retaining fees and keep the permit active.
LaDuke, Winona	4/28/12	Middle Road	Land Disturbing	T	ZA received copy of the wetland fill application

	(incomplete)		Activity, Accessory (x2), Long Term Camping Unit		Nelson Constr. submitted to Alyssa Core 6-4-13 5/29/14 – Still in DNR hands
Bergeon, Susan	6/14/2013	2635 Big Bay Road	Principle, sanitary Special use	C	Waiting for sanitary application
Hartzell	6/8/2014	561 Mondamin	Principle – condo rental	T	Waiting until 2015
Beitler	9/4/14	2507 Spirit Lane	Road, Accessory	T	Waiting for final application/fees
Stern	9/4/14	4327 Chippewa	Principle, Sanitary	C	Waiting for application/fees

IV. Permit Applications Denied/Revoked:

None.

V. Violations

NAME	VIOLATION	ORDER
Ed Kale	Ashland County v. Edward Kale	Decision in favor of Ashland County. 4 buildings must be down by June 1, 2015. Letter sent to Kale attorney on June 2, 2015

VI. Fire Numbers Issued

None.

VII. Correspondences: Letters/MEMO to

TO	DATE	PROPERTY	REGARDING
Bertel	5/4/15	975 South Shore	
TB Memorial	5/4/15		Request to place memorial statute on Town property
TB Rental Ordinance	5/4/15		Request for Town Board approval – prepare driveway process for TB
Ashland Co agreement	5/5/15		Reimbursement agreement with Ashland County
Bierl MOU	5/5/15		Zoning agreement
Jamison Permit	5/12/15	875 Nebraska Row	
TPC Rieman	5/12/15		Information on cost to develop park
K Nichols	5/13/15		Letter re: North Shore Trail Park
Craftivity	5/14/15		Need for permits
Zupetz Fire #	5/14/15		Resolve fire # discrepancy

TO	DATE	PROPERTY	REGARDING
TB re: SB 104	5/18/15		Update on legislation
Oberzut permit	5/26/15	1083 Big Bay Road	
Rieman Park TPC	5/26/15		Memo on park proposal
TPC MISA	5/26/15		Memo on MISA

VIII. Complaints Received About

None.

IX. Public Information Requests

4/29/15 – Request for MISA CUP by Paul Brummer

X. Revenue and Expenditures for the Previous Month

	Jan 2015	%	Feb 2015	%	Mar 2015	%	Apr 2015	%	May 2015	%	June 2015	%	July 2015	%	BUDGET
Expenditures			\$12,058	15%	\$16,776	21%	\$25,127	31%							\$81,228
Revenue: Building permits			0		0		\$641	14%							\$4,500
Revenue: Zoning permits			\$220	2%	\$1,540	11%	\$2,640	19%							\$13,750
REVENUE TOTAL			\$220	1%	\$1,540	8%	\$3,281	18%							\$18,250

XI. New Business

Assigned Interim Administrator role 5/26/15.

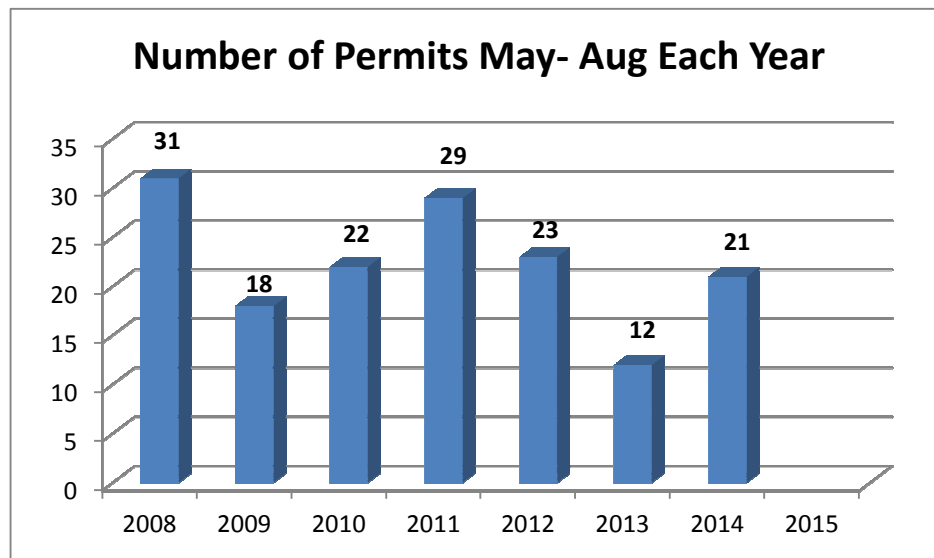
XII. Old Business

Planning and Zoning Department priorities for the next month:

- Work with property owners and agents on projects and issue permits.
- Update Personnel policy
- Fire number project
- Update Park and Rec Plan – will be completed in July.

- Develop filing system for contracts and grants
- Cleaning Town Hall Basement
- Cleaning and organizing ordinance files by year
- Purchasing and contracting policy and procedures
- NR 115 changes to Zoning Ordinance
- Develop ordinances as prioritized by the Town Administrator:
 - Roads to come
 - Driveways to come

XIII. STATISTICS



The chart at the left shows the number of permits issued (not including rental permits) for the second four months (May to August) of each year since 2008.

The busiest month for issuing permits historically has been October.